

# A G E N D A

## OVERVIEW AND SCRUTINY COMMITTEE

**Monday 13 August 2018 at 6.30 pm**  
**Committee Room A, Town Hall, Royal Tunbridge Wells, Kent TN1 1RS**

---

**Members:** Councillor Dawlings (Chair), Councillors Hannam, Hill, Huggett, Lidstone, Mackonochie (Vice-Chairman), Ms Palmer, Uddin, Scott, Mrs Soyke, Thomson and Woodward

**Quorum** 3 Members

---

- 1 Apologies for Absence**  
Apologies for absence as reported at the meeting.
- 2 Declarations of Interest**  
To receive any declarations of interest by Members in items on the agenda. For any advice on declarations of interest, please contact the Monitoring Officer.
- 3 Minutes of Previous Meetings (Pages 3 - 6)**  
Minutes of the Overview and Scrutiny Committee meeting dated 11 June 2018. The Chairman will move that the minutes of the previous meeting be signed as a correct record. The only issue relating to the minutes that can be discussed is their accuracy. **Procedure rules applicable to all meetings Part 4, section 6.**
- 4 Items Called in under Overview and Scrutiny Procedure Rule 13**  
If there are any 'Call-in' items, details will have been circulated to Members under separate cover.
- 5 Chairman's Introduction**
- 6 Portfolio Holders Plans and Progress - Leader of the Council and Portfolio Holder for Culture, Leisure and Tourism (Pages 7 - 14)**
- 7 Community Hubs - verbal update**
- 8 Interim report - Reducing Single-Use Plastics in the Town Hall and the Wider Community Task and Finish Group (Pages 15 - 20)**

**Issued on Friday, 3 August 2018**  
Contact Officer: Nick Peeters, Scrutiny & Performance Officer,  
Tunbridge Wells Borough Council, Town Hall, Royal Tunbridge Wells, Kent TN1 1RS  
Telephone: 01892 554204 [nick.peeters@tunbridgewells.gov.uk](mailto:nick.peeters@tunbridgewells.gov.uk)

- 9 Effectiveness of local authority overview and scrutiny committees (Government response to select committee) - verbal update**
- 10 Work Programme** (Pages 21 - 22)
- 11 Urgent Business**  
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 12 Date of the next meeting**  
The next meeting of the Overview and Scrutiny Committee will take place on 8 October 2018 at 6.30pm.

**William Benson**  
Chief Executive

All visitors wishing to attend a public meeting at the Town Hall between the hours of **9.am and 5.00pm** should report to reception via the side entrance in Monson Way. **After 5pm**, access will be via the front door on the corner of Crescent Road and Mount Pleasant Road, except for disabled access, which will continue by use of an 'out of hours' button at the entrance in Monson Way.

### **Notes on Procedure**

- (1) Members seeking factual information about agenda items are requested to contact the appropriate Service Manager prior to the meeting.
- (2) Please note that the public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Democratic Services Officer before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website ([www.tunbridgewells.gov.uk](http://www.tunbridgewells.gov.uk)) or from Democratic Services.

- (3) Members of the public and other stakeholders are required to register with the Council's Scrutiny and Performance officer ([nick.peeters@tunbridgewells.gov.uk](mailto:nick.peeters@tunbridgewells.gov.uk)) if they wish to speak on an agenda item at this meeting. Places are limited to a maximum of four speakers per item. The deadline for registering to speak is 4.00 pm the last working day before the meeting. Each speaker will be given a maximum of 3 minutes to address the Committee.